

2022 Collision Repair and Refinishing Competency Profile
Job Sheet Skill Tracking
Table of Content

- I. Damage Analysis, Estimating, and Customer Service
 - A. Safety Precautions
 - B. Damage Analysis
 - C. Estimating
 - D. Vehicle Construction and Parts Identification
 - E. Customer Relations and Sales Skills

- II. Painting and Refinishing
 - A. Restraint Systems (Personal Safety)
 - B. Surface Preparation
 - C. Spray Gun and Related Equipment Operations
 - D. Paint Mixing, Matching, and Applying
 - E. Paint Defects – Causes and Cures
 - F. Final Detail

- III. Non-Structural Analysis and Damage Repair
 - A. Safety Precautions
 - B. Preparation
 - C. Off-Vehicle Transmission and Transaxle
 - D. Metal Finishing and Body Filling
 - E. Moveable Glass and Hardware
 - F. Plastics, Adhesives, and Welding

- IV. Welding, Cutting, and Joining
 - A. Safety Precautions
 - B. Metal Welding, Cutting, and Joining

- V. Structural Analysis and Damage Repair
 - A. Safety Precautions
 - B. Frame Inspection and Repair
 - C. Unibody and Unitized Structure (Inspection, Measurement, and Repair)
 - D. Stationary Glass

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- VI. Mechanical and Electrical Components
 - A. Safety Precautions
 - B. Suspension and Steering
 - C. Electrical
 - D. Brakes
 - E. Heating and Air Conditioning
 - F. Cooling Systems
 - G. Drive Train
 - H. Fuel, Intake, and Exhaust Systems
 - I. Restraint Systems

- VII. Required Supplemental Tasks.
 - A. Personal Standards
 - B. Work Habits/Ethics